

LIFEGUARD 1 (PART-TIME) MUNICIPAL DISTRICT OF GREENVIEW

DEPARTMENT: Recreation Services

LOCATION: Grande Cache, AB

STATUS: Accepting applications until a suitable candidate is found.

Located in Northwest Alberta, the Municipal District of Greenview is a vast and diverse area rich in oil and gas, fertile farmland, tourist destinations, and mixed wood forests. As the third-largest rural municipality in Alberta, Greenview boasts diversity in economic activities and an extraordinary landscape. Greenview's economy is strengthened by its diversity, a talented workforce, and an entrepreneurial spirit that is second to none. Our residents experience adventure right in their backyards with lakes, rivers, Rocky Mountain peaks, and vast prairie offering a year-round outdoor playground for all ages.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Reporting to the Aquatic Supervisor, the primary role encompasses working with the public through supervision of the Aquatic Centre and ensuring that the aquatic areas are kept in a sanitary manner. Lifeguard 1 is responsible for the direct supervision and safety of patrons and aquatic staff in accordance with Greenview's policy and procedures.

- Supervise patrons in the pool and on the pool deck in accordance with legislative and policy requirements.
- Assist in the delivery and education of users in an aquatic context.
- Ensure that the pool is operated in a safe manner at all times.
- Report maintenance deficiencies immediately to the Aquatic Supervisor or designate.
- Perform duties as specified in the MD Greenview safety program.
- Safety checks before starting shifts
- Assist in delivering events and programs for the pool as directed by the Aquatic Supervisor or designate.
- Custodial duties including pools and deck, aquatic office, aquatic storage rooms, mechanical areas and aquatic change room facilities.
- Ensure incidents and first aid reports are completed with detail.
- Attending staff meetings and training as required.
- Perform other duties as assigned by Aquatic Supervisor and/or Recreation Services Manager.



QUALIFICATIONS / EDUCATION / EXPERIENCE:

- Age 15 years and above.
- Previous experience working with the public is desirable.
- Must pass a pre-employment Criminal Record Check and Vulnerable Sector Check.
- National Lifeguard Award, Standard First Aid (AEC), CPR-C with AED.
- Water Safety Instructor certification is considered an asset.
- Be prepared to participate in internal and external education and training opportunities.

SKILLS REQUIRED:

- Communicates clearly, concisely, and effectively.
- Share information in the spirit of teamwork and in a timely manner.
- Commitment to provide excellence in service, driven by a sincere desire to meet and exceed community expectations.
- Remain up to date on aquatic programs, schedules, and events.
- Have positive interpersonal skills.
- The ability to meet Physical swimming standards continuously.

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Indoor pool environment, exposure to chemicals, work in or near water.
- Sitting, standing, walking, and/or swimming for prolonged periods of time.
- Occasional lifting and/or handling of average weight equipment.
- Maintain constant surveillance and visually scan assigned areas of responsibility.
- Normal working day consists of 7.5 hours, with occasional overtime required. This position requires evening and weekend scheduled shifts.

HEALTH & SAFETY:

- **All personnel working at the Municipal District of Greenview are governed by the Municipal District Health & Safety Policy.**
- Ensures all operations are conducted in a safe manner and in accordance with the Municipal District policies and Occupational Health & Safety Regulations.
- Ensure proper ergonomic requirements are met and good ergonomic procedures are practiced.



HOW TO APPLY:

Interested candidates may submit cover letter (stating the position you are applying for) in one of the following ways:

E-mail: careers@mdgreenview.ab.ca (please quote the position in the subject line)

Mail or Drop Off: Municipal District of Greenview No. 16
4806 – 36 Ave., Box 1079
Valleyview, Alberta T0H3N0

While we truly appreciate all applications, only those selected for an interview will be contacted.

